

## **Recruitment of Associate Desk Officer to the Challenges Forum Secretariat – Recruitment in Cooperation with Pax et Bellum**

The Challenges Forum ([challengesforum.org](http://challengesforum.org)) is a strategic and dynamic platform for constructive dialogue among leading policymakers, practitioners and academics on key issues and developments in peace operations. The aim is to shape the debate by identifying critical challenges facing military, police and civilian peace operations, by promoting awareness of emerging issues and by generating recommendations for solutions for the consideration of the broader international peace operations community. It is a global network of Partners representing 49 peace operations organizations and departments from 22 countries.

The Challenges Forum's next event will be the Annual Forum 2017, held in Istanbul, Turkey, 8-10 October. It will be hosted by the Challenges Forum Partner *Center for Strategic Research* of the Ministry of Foreign Affairs of the Republic of Turkey (SAM). The Forum will serve as a vital first step of the collective effort (of the network) to revise and update the *Considerations for Mission Leadership in United Nations Peacekeeping Operations* to make it even more useful to UN mission leaders and to continue our work with contributing to the education of senior leaders in UN missions. The Considerations Study was presented by the Challenges Forum Partners, in close cooperation with the UN Secretariat, with the purpose of serving as a hands-on tool and source of inspiration for mission leaders and other concerned staff in UN missions.

In order to assure a successful process, the Challenges Forum's International Secretariat, hosted by the Folke Bernadotte Academy in Stockholm, is recruiting 5 Associate Desk Officers that will be part of the Challenges Forum's Extended Team. Tasks are primarily to provide assistance prior, during, and after the Annual Forum in the areas of note taking, administration, reporting and logistics. The Associate Desk Officers will be offered a short time contract of 7-12 paid days with travel expenses for Istanbul covered. The candidate must be available for a stay in Istanbul from October 7-12, 2017, and be able to fly from somewhere within Europe to Istanbul.

In order to be eligible for this short term position, the candidates should:

- Have successfully (high grade) completed a BA or a MA thesis and be an active student at the Department for Peace and Conflict Research or the Department for Political Science at Uppsala University.
- Be fully fluent in English with excellent editing and analytical skills.
- Be experienced in organizing events and working in fast-paced environments.

Additional qualifications

- Having worked with web publishing and social media is a merit, although not a requirement.

Interested candidates shall submit the following to [info@paxetbellum.org](mailto:info@paxetbellum.org): a half page letter in English motivating why they would be an excellent candidate, a recently updated CV and transcripts of their university grades. Pax et Bellum will make the first review to assure that the candidates qualify in accordance with the criteria above. The Challenges Forum Secretariat will then contact selected candidates based on a review of qualifications and merits for a brief interview in Stockholm or via Skype. There might be future opportunities for supporting other Challenges Forum events, upon a successful completion of this employment contract.

**The deadline for submitting your application is August 27, 2017. Any questions can be directed to Pax Et Bellum via [Info@paxetbellum.org](mailto:info@paxetbellum.org).**